

(162)

Chief, Printing Services Division

18 February 1965

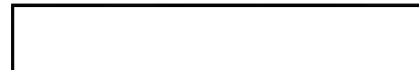
Cable Secretary

Purchase of Xerox Machine

REF : Your memo dated 26 Jan 65, Same Subject

1. On receipt of GSA Circular No. 353, 17 Nov 1964, cost figures for the rentals on our three 914 Xerox Machines were reviewed in detail in order to form the basis for a decision as to whether the purchase of one or more machines would effect any economies. Based upon our figures and upon steps then being taken to alter our processing to reduce by 40-50% our use of the Xerox, a decision was made that continued rental represented the best choice. This decision was supported by the fact that Xerox is marketing within the next several months their model 2400 which, if rental pricing is favorable, might make the use of two or even three of our 914's no longer desirable.

2. As of today our position is that it is not economically desirable to purchase a 914 copier or copiers and that we will review this decision after the model 2400 is available. We would be pleased to reconsider this decision if you believe that it is in any way unsound. We are anxious to get the most for our money, but with new equipment being marketed soon we are reluctant to freeze our systems at the present level of cost or efficiency.



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| 01509  |          |                   |        | 3256               |          |                   |        | 1525               |           |                   |        |
|--|----------|-------------------|--------|--------------------|----------|-------------------|--------|--------------------|-----------|-------------------|--------|
| July 63<br>July 64                           |          |                   |        | July 63<br>July 64 |          |                   |        | July 63<br>July 64 |           |                   |        |
| Units  | Cost     | Monthly<br>Rental | Drums  | Units              | Cost     | Monthly<br>Rental | Drums  | Units              | Cost      | Monthly<br>Rental | Drums  |
| 134,864                                      | 4723.84  | 300.              | 380.00 | 258,678            | 9031.46  | 300.              | 475.00 | 322,183            | 11,263.11 | 300.              | 641.25 |
| 35,715                                       | 1,250.04 | 100               | 77.50  | 190,560            | 5814.02  | 100               | 266.00 | 36,543             | 1,279.01  | 100.              | 95.00  |
| Total from July 1963 thru Oct 64 (16 months) |          |                   |        |                    |          |                   |        |                    |           |                   |        |
| 170,579                                      | 5973.88  | 400.00            | 427.50 | 449,238            | 14865.48 | 400.00            | 741.00 | 358,726            | 12542.12  | 400.00            | 736.25 |

7464  
5403.84  
9886.46  
12704.36  
\$27,434.66

Copies FY 64:  
134,864  
258,678  
322,183  
715,725  
715,725 = 59,650 copies  
12 per month  
or approx 20,000 per year